albatros
GOLF SOLUTIONS

# Instruction Manual

## Albatros Tournament Management System:

## SP Teams

Version 1

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## Introduction

The SP Teams component of the ATMS is used in the event of a team strokeplay. It is designed so that you run your individual event in the “Competitions” side of the ATMS, while running the team component from the “SP Tournaments side”.

This manual merely covers the SP Teams component. The user should be familiar with the basic strokeplay tournament on the ATMS.

# 1 Login

Login in to the ATMS (Albatros Tournament Management System) by entering the following URL into your browser https://tournament.handicaps.co.za/albport/index.jsp?sid=AAF595C377ABDEC28277176B&language=en_ZA and then search.

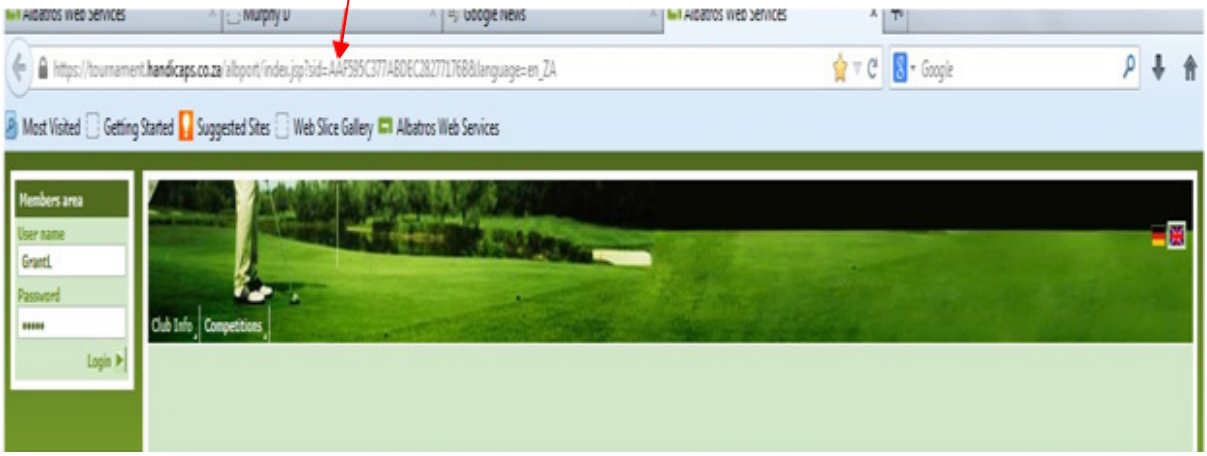



Figure 1

Enter the login and password details, given to you, in the space provided.

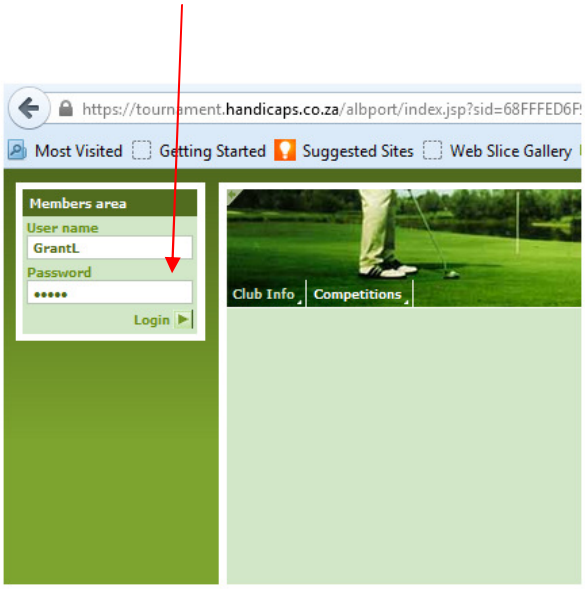



Figure 2

# 2 Creating an SP Teams Tournament

## 2.1 Creating a Tournament in Competitions

For an SP Team event you need to first create the tournament in the “Competitions” side of the ATMS. To do this you need to click on “Competitions” and then click on “New competition”

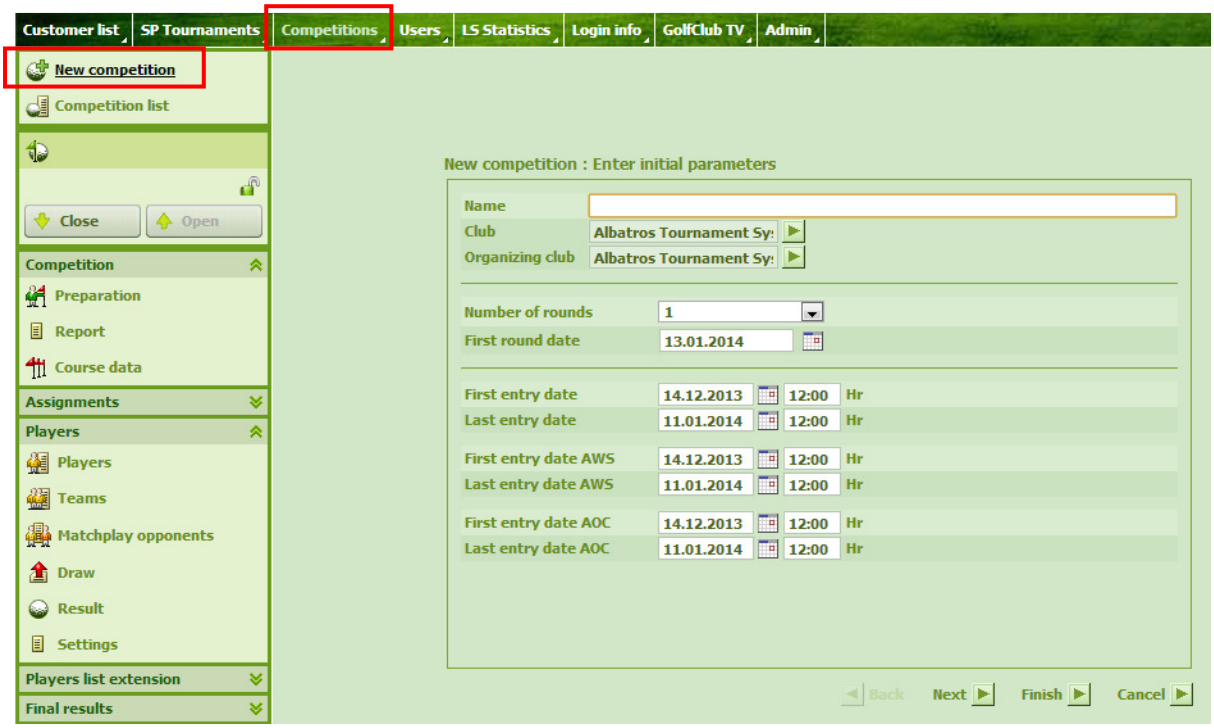



Figure 3

Enter all the parameters for the tournament. Players need to be added and a draw done. If you require any assistance in setting up a tournament please consult the ATMS User Manual.

## 2.2 Creating the Team Tournament

Once you have created the tournament in competitions, click on “SP Tournaments”. Then click on “New Tournament”. (Figure 4)

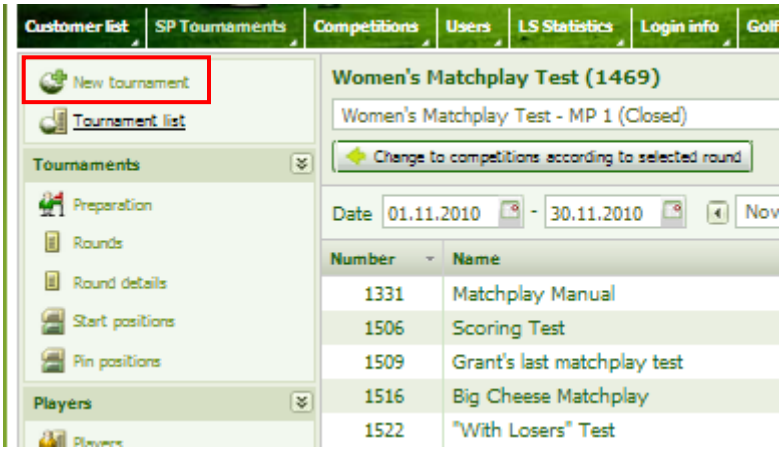



Figure 4

The following window will open (Figure 5):

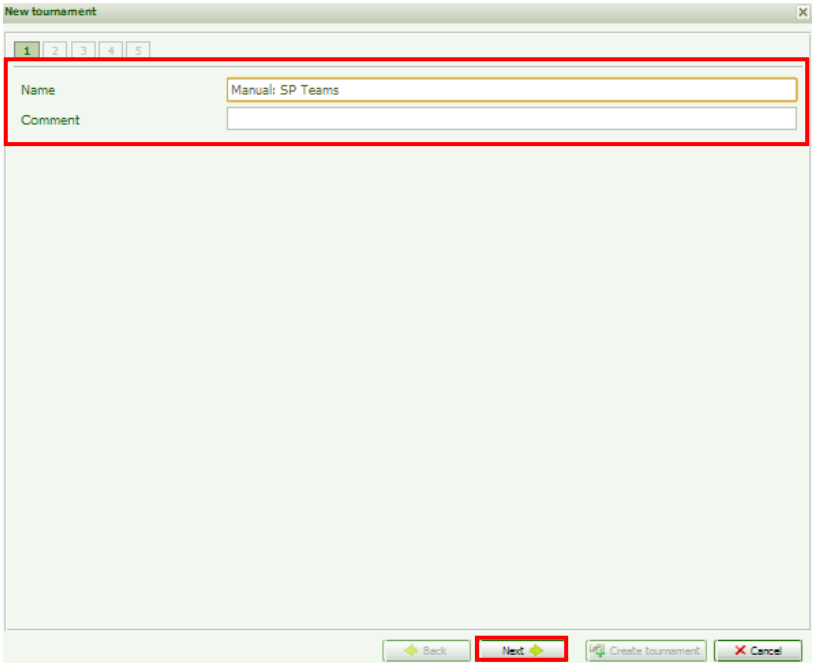



Figure 5

Enter the name of the tournament next to “Name”. If you have a comment, enter it in the box next to “Comment”. Once this is complete, click “Next”. (Figure 5)

The following window will open (Figure 6):

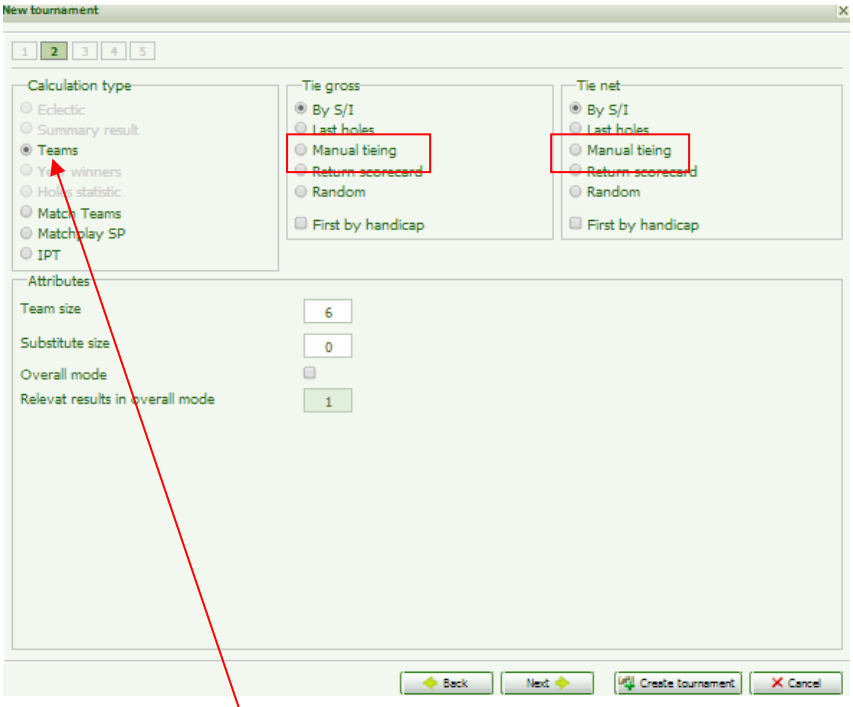



Figure 6

Select the option “Teams”. Then select “Manual tieing” under “Tie gross” and “Tie net”. Enter the number of players that you will have per team in the block next to “Team size”. If you wish to have a

space for substitutes, enter how many substitutes you want into the box next to “Substitute size”. Once you have entered the parameters click “Next” Next.

The following window will open (Figure 7):

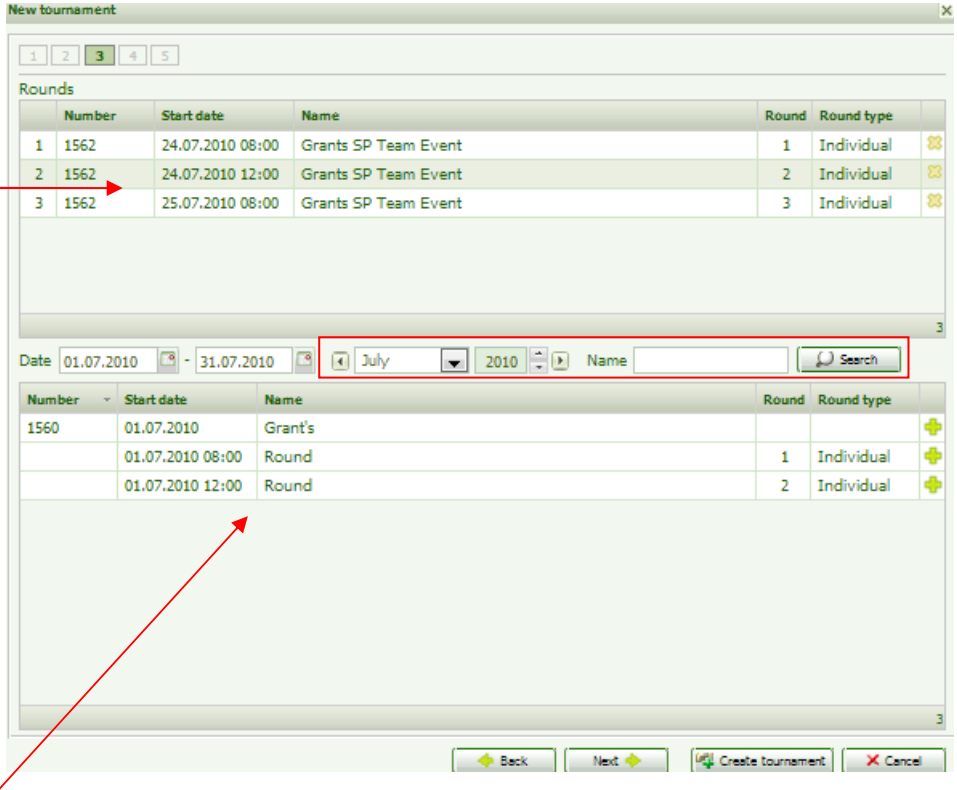

New tournament
1 2 3 4 5
Rounds
Number Start date Name Round Round type
1 1562 24.07.2010 08:00 Grants SP Team Event 1 Individual
2 1562 24.07.2010 12:00 Grants SP Team Event 2 Individual
3 1562 25.07.2010 08:00 Grants SP Team Event 3 Individual
Date 01.07.2010 - 31.07.2010 July 2010 Name Search
Number Start date Name Round Round type
1560 01.07.2010 Grant's
01.07.2010 08:00 Round 1 Individual
01.07.2010 12:00 Round 2 Individual
Back Next Create tournament Cancel

Figure 7

In this window (Figure 7) you need to search for the tournament that you created in the “Competitions” side. This will link the Team Tournament to the Strokeplay Tournament. To do this select the date that you created the tournament and then click “Search” Search.

The list of tournaments for the date will then be displayed, with all of the rounds. Select the correct tournament by clicking on the “Add” button next to the tournament name. Once the tournament is added it will be sent to the top. Click “Next” Next.

The following window will open (Figure 8):

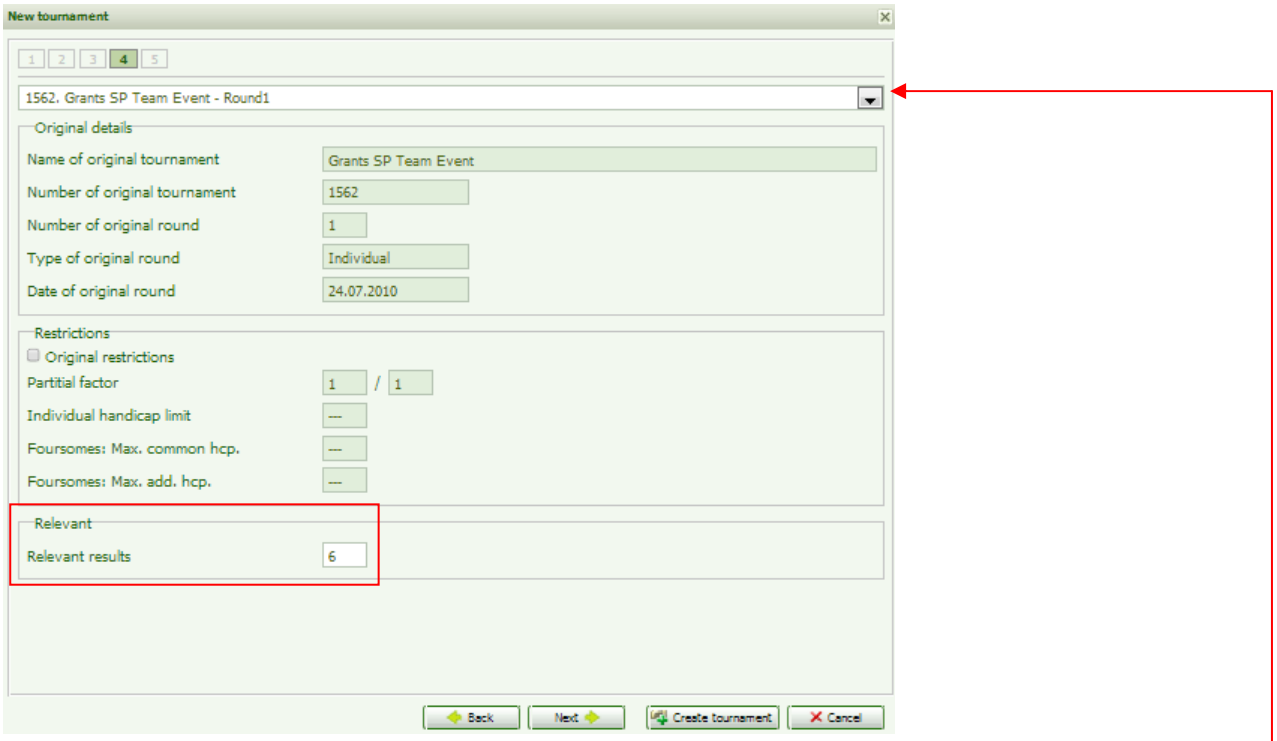



Figure 8

This page allows you to view certain parameters for your tournament. The only one that you can change is "Relevant results", for what this does please consult Step 8 in manual. Here you can select 3 out of 4 or 5 out of 6 scores to count. NB The "Relevant Results" need to be changed for each round. Click on the dropdown and select the next round to change the "Relevant Results". Click Next" Next .

The final step in creating a tournament will now open (Figure 9):

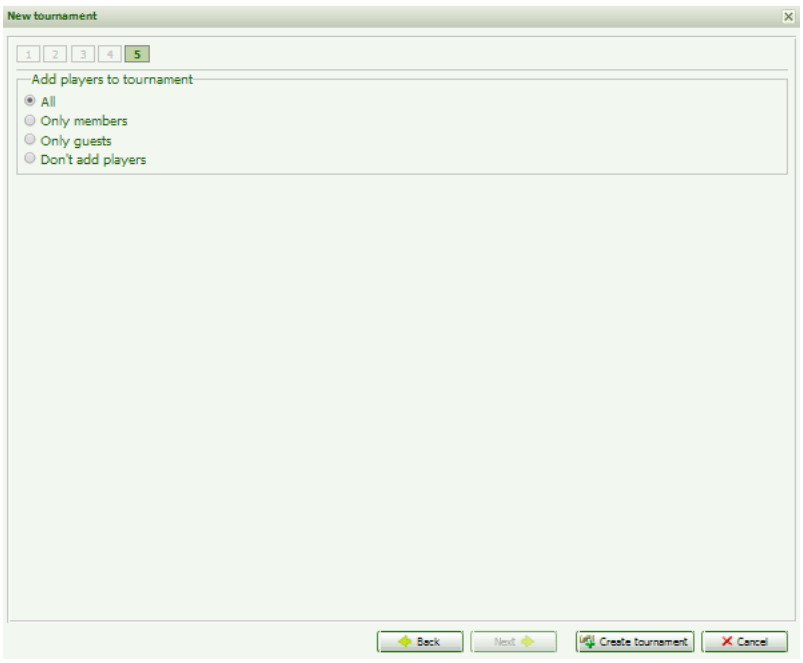



Figure 9

This option allows you to select which players you wish to add to the SP Teams side of the tournament. Once you have selected the correct option, click “Create tournament” Create tournament.

Your tournament will now appear on the Tournament List in SP Tournaments (Figure 10)

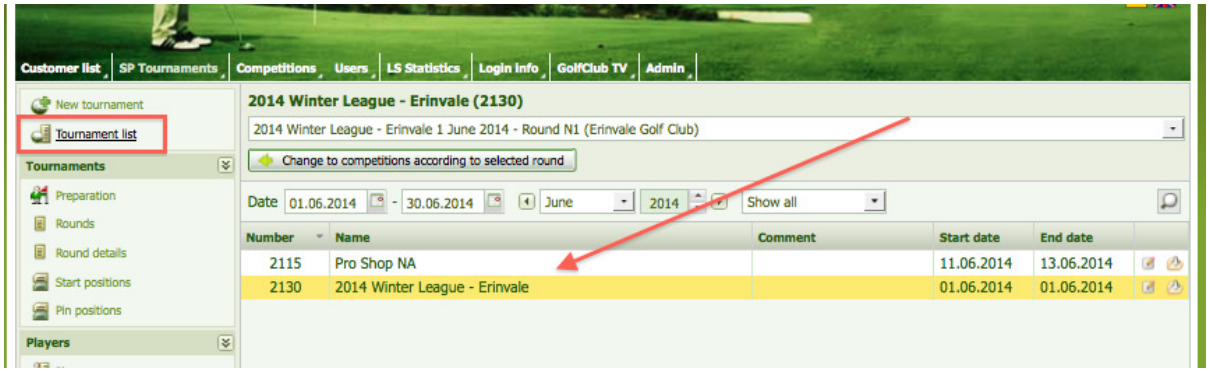



Figure 10

## 3 Entering Players

Players need to be entered on the “Competitions” side. Click on “Competitions<Players<Players”, then click the button “Add Player”. Add the players to your tournament. If you need any further assistance please consult the ATMS User Manual.

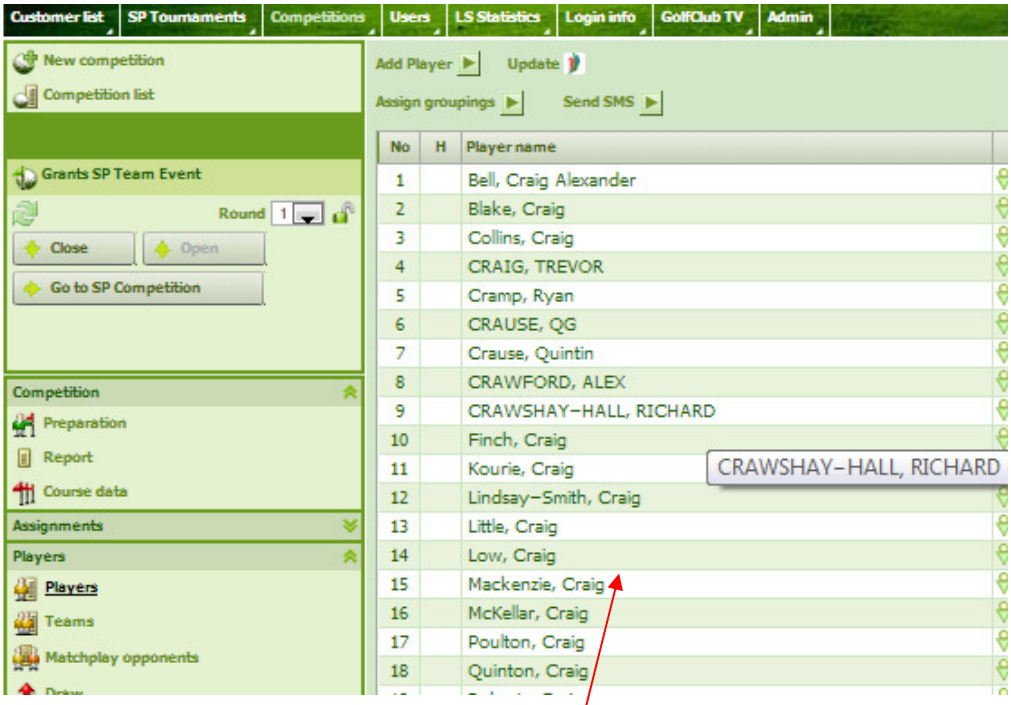



Figure 11

Once you have added the players in the “Competitions” side, you need to change over to “SP Tournaments” Go to SP Competition.

Once in “SP Tournaments”, click on “Players<Players”. Then click on the “Edit” button , in the bottom left. (Figure 12)

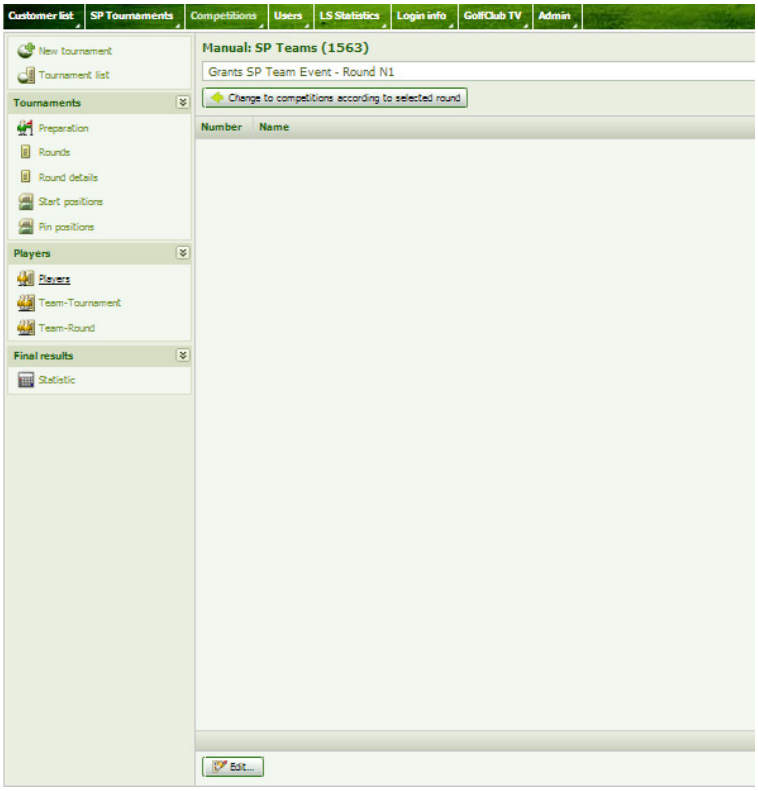



Figure 12

After clicking the “Edit” button the following window will open (Figure 13):

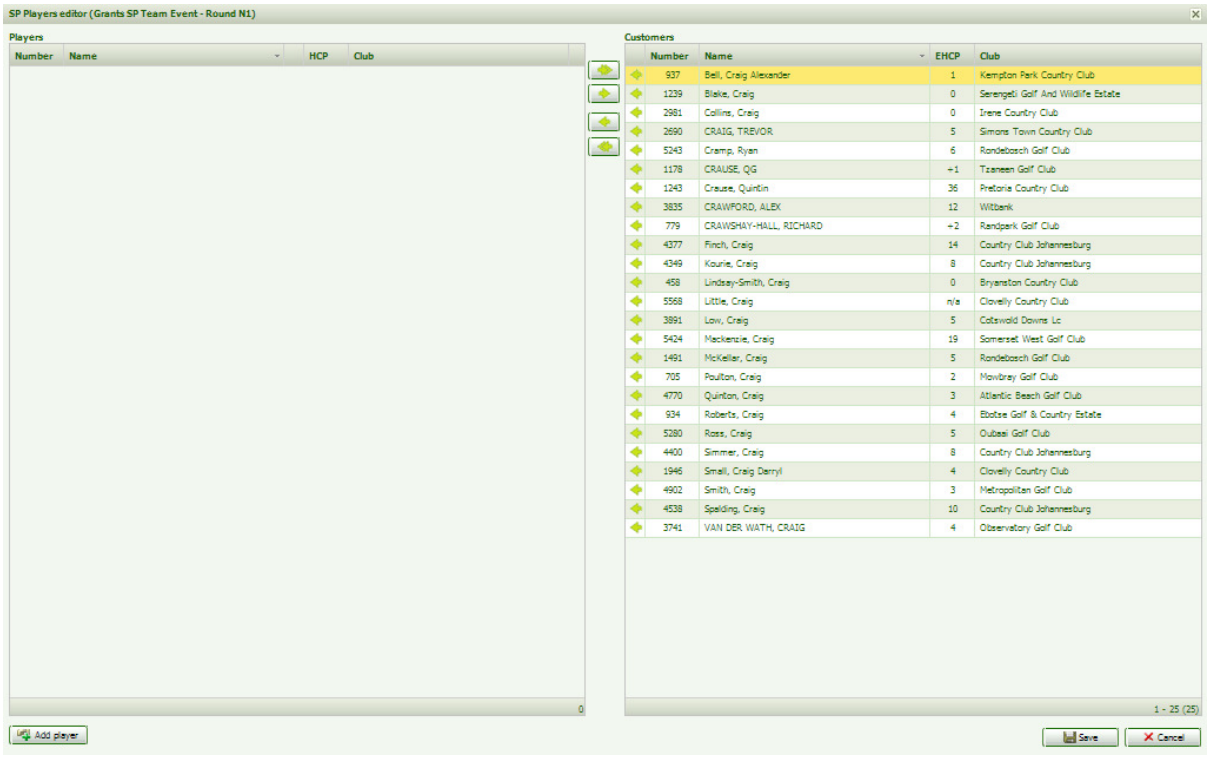

SP Players editor (Grants SP Team Event - Round N1)
Players
Number
Name
HCP
Club
Customers
Number
Name
EHCP
Club
937 Bell, Craig Alexander 1 Kempton Park Country Club
1239 Blake, Craig 0 Serengeti Golf And Wildlife Estate
2981 Collins, Craig 0 Irene Country Club
2690 CRAIG, TREVOR 5 Simons Town Country Club
5243 Cramp, Ryan 6 Rondebosch Golf Club
1178 CRAUSE, QG +1 Tzaneen Golf Club
1243 Crause, Quintin 36 Pretoria Country Club
3835 CRAWFORD, ALEX 12 Witbank
779 CRAWSHAY-HALL, RICHARD +2 Randpark Golf Club
4377 Finch, Craig 14 Country Club Johannesburg
4349 Kourie, Craig 8 Country Club Johannesburg
458 Lindsay-Smith, Craig 0 Bryanston Country Club
5568 Little, Craig n/a Clovelly Country Club
3891 Low, Craig 5 Cotswold Downs Lc
5424 Mackenzie, Craig 19 Somerset West Golf Club
1491 McKellar, Craig 5 Rondebosch Golf Club
705 Poulton, Craig 2 Mowbray Golf Club
4770 Quinton, Craig 3 Atlantic Beach Golf Club
934 Roberts, Craig 4 Ebotse Golf & Country Estate
5280 Ross, Craig 5 Oubaai Golf Club
4400 Simmer, Craig 8 Country Club Johannesburg
1946 Small, Craig Darryl 4 Clovelly Country Club
4902 Smith, Craig 3 Metropolitan Golf Club
4538 Spalding, Craig 10 Country Club Johannesburg
3741 VAN DER WATH, CRAIG 4 Observatory Golf Club
1 - 25 (25)
Add player
Save
Cancel

Figure 13

Move players in the "SP Team Event" by clicking on the side arrows . Once all player's are in the event, click "Save" Save. You will now be able to view the players (Figure 14).

Customer list
SP Tournaments
Competitions
Users
LS Statistics
Login info
GolfClub TV
Admin
New tournament
Tournament list
Tournaments
Preparation
Rounds
Round details
Start positions
Pin positions
Players
Players
Team-Tournament
Team-Round
Final results
Statistic
Manual: SP Teams (1563)
Grants SP Team Event - Round N1
Change to competitions according to selected round
Number
Name
HCP
Club
937 Bell, Craig Alexander 1 Kempton Park Country Club
1239 Blake, Craig 0 Serengeti Golf And Wildlife Estate
2981 Collins, Craig 0 Irene Country Club
2690 CRAIG, TREVOR 5 Simons Town Country Club
5243 Cramp, Ryan 6 Rondebosch Golf Club
1178 CRAUSE, QG +1 Tzaneen Golf Club
1243 Crause, Quintin 36 Pretoria Country Club
3835 CRAWFORD, ALEX 12 Witbank
779 CRAWSHAY-HALL, RICHARD +2 Randpark Golf Club
4377 Finch, Craig 14 Country Club Johannesburg
4349 Kourie, Craig 8 Country Club Johannesburg
458 Lindsay-Smith, Craig 0 Bryanston Country Club
5568 Little, Craig n/a Clovelly Country Club
3891 Low, Craig 5 Cotswold Downs Lc
5424 Mackenzie, Craig 19 Somerset West Golf Club
1491 McKellar, Craig 5 Rondebosch Golf Club
705 Poulton, Craig 2 Mowbray Golf Club
4770 Quinton, Craig 3 Atlantic Beach Golf Club
934 Roberts, Craig 4 Ebotse Golf & Country Estate
5280 Ross, Craig 5 Oubaai Golf Club
4400 Simmer, Craig 8 Country Club Johannesburg
1946 Small, Craig Darryl 4 Clovelly Country Club
4902 Smith, Craig 3 Metropolitan Golf Club
4538 Spalding, Craig 10 Country Club Johannesburg
3741 VAN DER WATH, CRAIG 4 Observatory Golf Club
25
Edit...
Print...

Figure 14

# 4 Creating Teams

To create the teams for your tournament, make sure that you are in “SP Tournaments” and then click on “Players<Team-Tournament”.

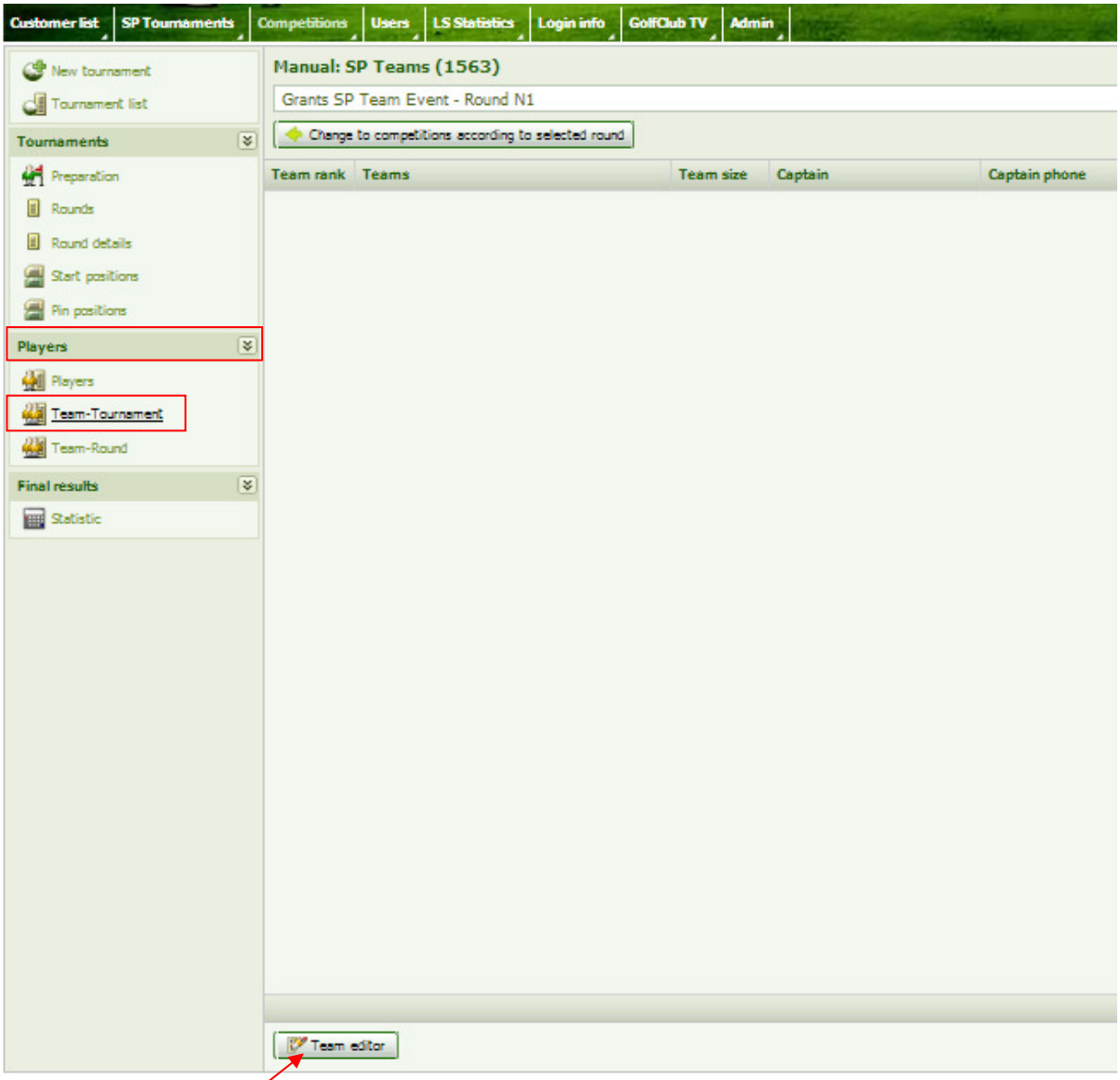



Figure 15

Click on the “Team editor” button.

The following window will open (Figure 16):

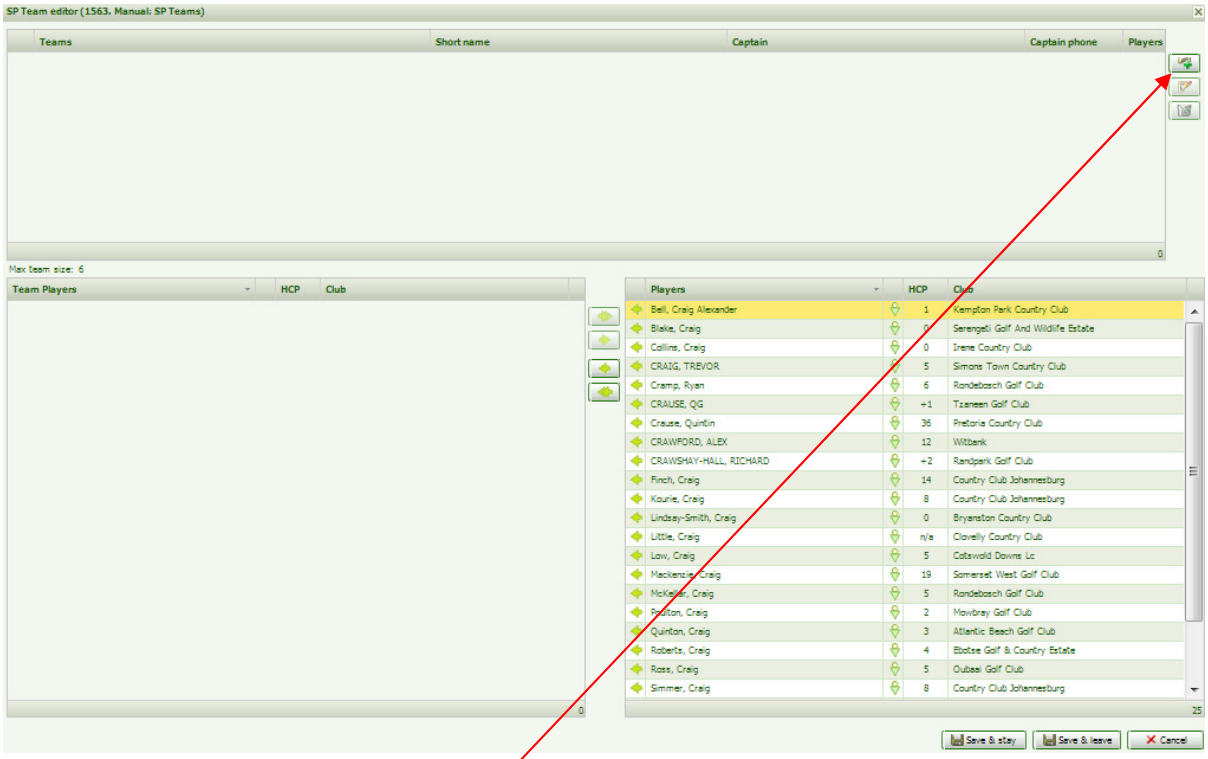



Figure 16

To create a team click on the “Add Team” button . Enter the “Name” and “Short name. If there is a manager/captain then their name and contact details.

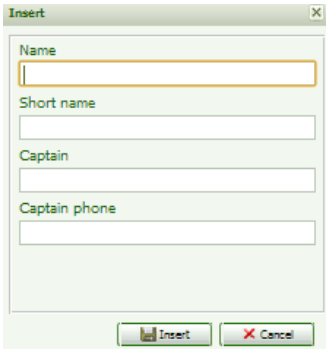



Figure 17

Once all details have been entered, click on “Insert”. Follow this process until all the teams have been entered.

Once all the teams have been created (Figure 18) you need to enter the players into the teams. To do this click on the team, then move the players from the list into the team. Use the arrows to move players in and out of the teams.

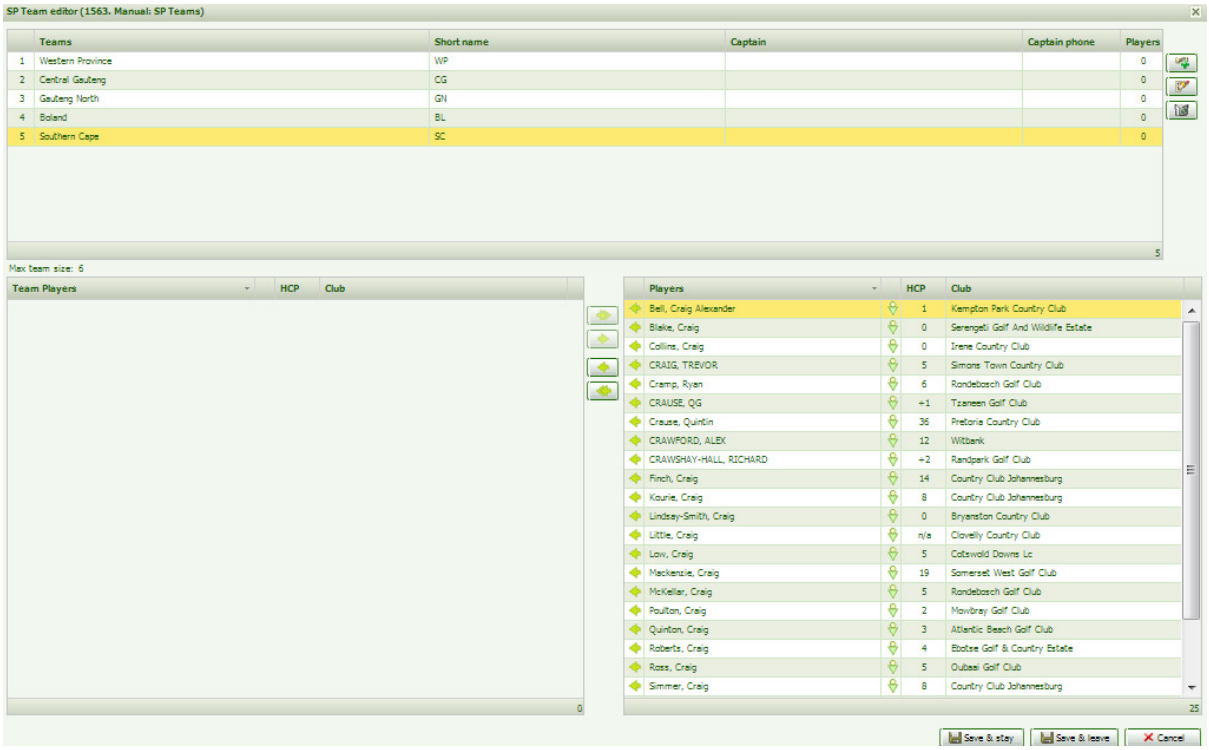

SP Team editor (1563. Manual: SP Teams)
Teams
Short name
Captain
Captain phone
Players
1 Western Province WP 0
2 Central Gauteng CG 0
3 Gauteng North GN 0
4 Boland BL 0
5 Southern Cape SC 0
Max team size: 6
Team Players
HCP
Club
Players
HCP
Club
Bell, Craig Alexander 1 Kempton Park Country Club
Blake, Craig 0 Serengeti Golf And Wildlife Estate
Collins, Craig 0 Irene Country Club
CRAIG, TREVOR 5 Simons Town Country Club
Cramp, Ryan 6 Rondebosch Golf Club
CRAUSE, QG +1 Tzaneen Golf Club
Crause, Quintin 36 Pretoria Country Club
CRAWFORD, ALEX 12 Witbank
CRAWSHAY-HALL, RICHARD +2 Randpark Golf Club
Finch, Craig 14 Country Club Johannesburg
Kourie, Craig 8 Country Club Johannesburg
Lindsay-Smith, Craig 0 Bryanston Country Club
Little, Craig n/a Clovelly Country Club
Low, Craig 5 Cotswold Downs Lc
Mackenzie, Craig 19 Somerset West Golf Club
McKellar, Craig 5 Rondebosch Golf Club
Poulton, Craig 2 Mowbray Golf Club
Quinton, Craig 3 Atlantic Beach Golf Club
Roberts, Craig 4 Ebotse Golf & Country Estate
Ross, Craig 5 Oubasi Golf Club
Simmer, Craig 8 Country Club Johannesburg
Save & stay
Save & leave
Cancel

Figure 18

Once the correct players have been allocated to a team, click on another team and add the players to that team. Once all players have been added, click on “Save & leave” Save & leave.

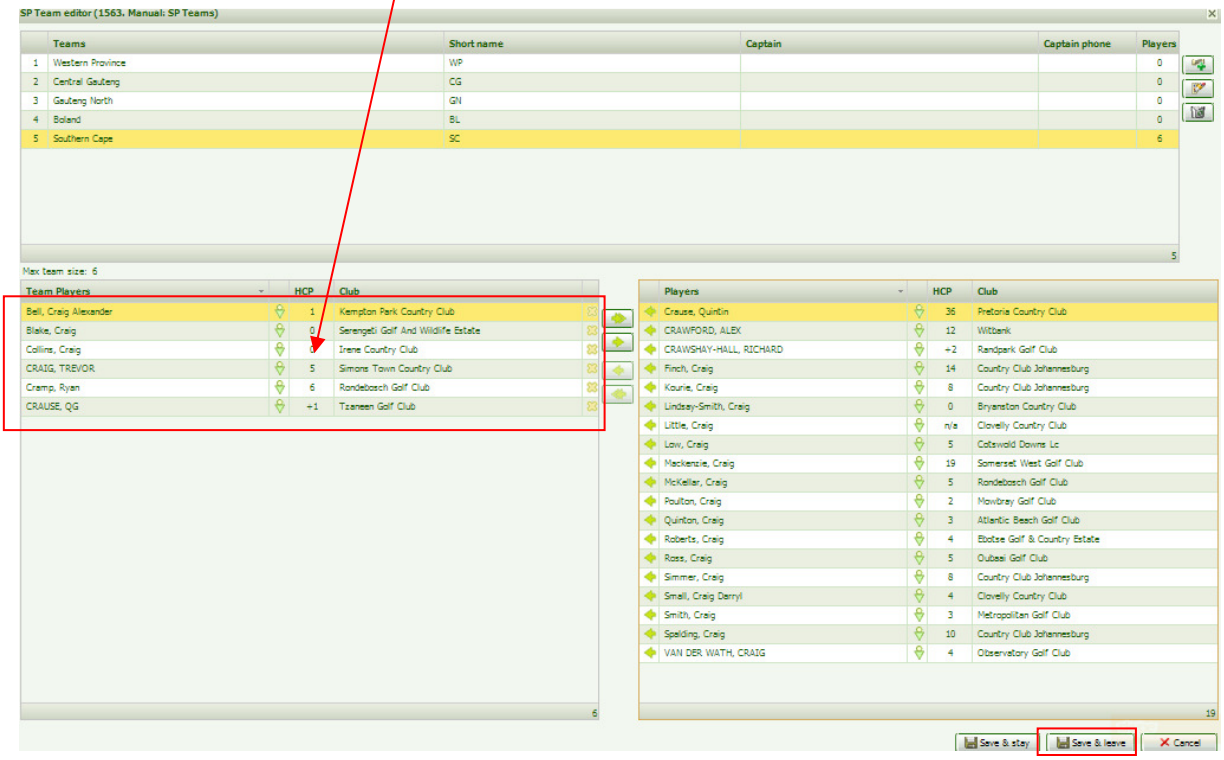

SP Team editor (1563. Manual: SP Teams)
Teams
Short name
Captain
Captain phone
Players
1 Western Province WP 0
2 Central Gauteng CG 0
3 Gauteng North GN 0
4 Boland BL 0
5 Southern Cape SC 6
Max team size: 6
Team Players
HCP
Club
Bell, Craig Alexander 1 Kempton Park Country Club
Blake, Craig 0 Serengeti Golf And Wildlife Estate
Collins, Craig 0 Irene Country Club
CRAIG, TREVOR 5 Simons Town Country Club
Cramp, Ryan 6 Rondebosch Golf Club
CRAUSE, QG +1 Tzaneen Golf Club
Players
HCP
Club
Crause, Quintin 36 Pretoria Country Club
CRAWFORD, ALEX 12 Witbank
CRAWSHAY-HALL, RICHARD +2 Randpark Golf Club
Finch, Craig 14 Country Club Johannesburg
Kourie, Craig 8 Country Club Johannesburg
Lindsay-Smith, Craig 0 Bryanston Country Club
Little, Craig n/a Clovelly Country Club
Low, Craig 5 Cotswold Downs Lc
Mackenzie, Craig 19 Somerset West Golf Club
McKellar, Craig 5 Rondebosch Golf Club
Poulton, Craig 2 Mowbray Golf Club
Quinton, Craig 3 Atlantic Beach Golf Club
Roberts, Craig 4 Ebotse Golf & Country Estate
Ross, Craig 5 Oubasi Golf Club
Simmer, Craig 8 Country Club Johannesburg
Small, Craig Darryl 4 Clovelly Country Club
Smith, Craig 3 Metropolitan Golf Club
Spalding, Craig 10 Country Club Johannesburg
VAN DER WATH, CRAIG 4 Observatory Golf Club
Save & stay
Save & leave
Cancel

Figure 19

The players will now be displayed in their allotted teams (Figure 20)

| Team rank | Teams | Team size | Captain | Captain phone | | Number | Players | | HCP | Club |
|---|---|---|---|---|---|---|---|---|---|---|
| A | Western Province | 6 | | | 1 | 3741 | VAN DER WATH, CRAIG | | 4 | Observatory Golf Club |
| | | | | | 2 | 4448 | Beyleveld, Graham | | 8 | Country Club Johannesburg |
| | | | | | 3 | 3342 | LITTLE, PETER | | 10 | Royal Cape Golf Club |
| | | | | | 4 | 1139 | Taylor, Eddie | | 0 | Country Club Johannesburg |
| | | | | | 5 | 4256 | Taylor, James | | 3 | Koffiefontein Golf Club |
| | | | | | 6 | 3560 | van Lingen, Cornelius Hendrik | | 3 | Roodepoort Country Club |
| B | Central Gauteng | 6 | | | 1 | 934 | Roberts, Craig | | 4 | Ebotse Golf & Country Estate |
| | | | | | 2 | 5280 | Ross, Craig | | 5 | Oubaai Golf Club |
| | | | | | 3 | 4400 | Simmer, Craig | | 8 | Country Club Johannesburg |
| | | | | | 4 | 1946 | Small, Craig Darryl | | 4 | Clovelly Country Club |
| | | | | | 5 | 4902 | Smith, Craig | | 3 | Metropolitan Golf Club |
| | | | | | 6 | 4538 | Spalding, Craig | | 10 | Country Club Johannesburg |
| C | Gauteng North | 6 | | | 1 | 5568 | Little, Craig | | n/a | Clovelly Country Club |
| | | | | | 2 | 3891 | Low, Craig | | 5 | Cotswold Downs Lc |
| | | | | | 3 | 5424 | Mackenzie, Craig | | 19 | Somerset West Golf Club |
| | | | | | 4 | 1491 | McKellar, Craig | | 5 | Rondebosch Golf Club |
| | | | | | 5 | 705 | Poulton, Craig | | 2 | Mowbray Golf Club |
| | | | | | 6 | 4770 | Quinton, Craig | | 3 | Atlantic Beach Golf Club |
| D | Boland | 6 | | | 1 | 1243 | Crause, Quintin | | 36 | Pretoria Country Club |
| | | | | | 2 | 3835 | CRAWFORD, ALEX | | 12 | Witbank |
| | | | | | 3 | 779 | CRAWSHAY-HALL, RICHARD | | +2 | Randpark Golf Club |
| | | | | | 4 | 4377 | Finch, Craig | | 14 | Country Club Johannesburg |
| | | | | | 5 | 4349 | Kourie, Craig | | 8 | Country Club Johannesburg |
| | | | | | 6 | 458 | Lindsay-Smith, Craig | | 0 | Bryanston Country Club |
| E | Southern Cape | 6 | | | 1 | 937 | Bell, Craig Alexander | | 1 | Kempton Park Country Club |
| | | | | | 2 | 1239 | Blake, Craig | | 0 | Serengeti Golf And Wildlife Estate |
| | | | | | 3 | 2981 | Collins, Craig | | 0 | Irene Country Club |
| | | | | | 4 | 2690 | CRAIG, TREVOR | | 5 | Simons Town Country Club |
| | | | | | 5 | 5243 | Cramp, Ryan | | 6 | Rondebosch Golf Club |
| | | | | | 6 | 1178 | CRAUSE, QG | | +1 | Tzaneen Golf Club |

**Figure 20**

# 5 Editing Player Ranks

If you wish to edit the ranking within the team, make sure that you are in “SP Tournaments”, then click on “Players<Team-Round”.

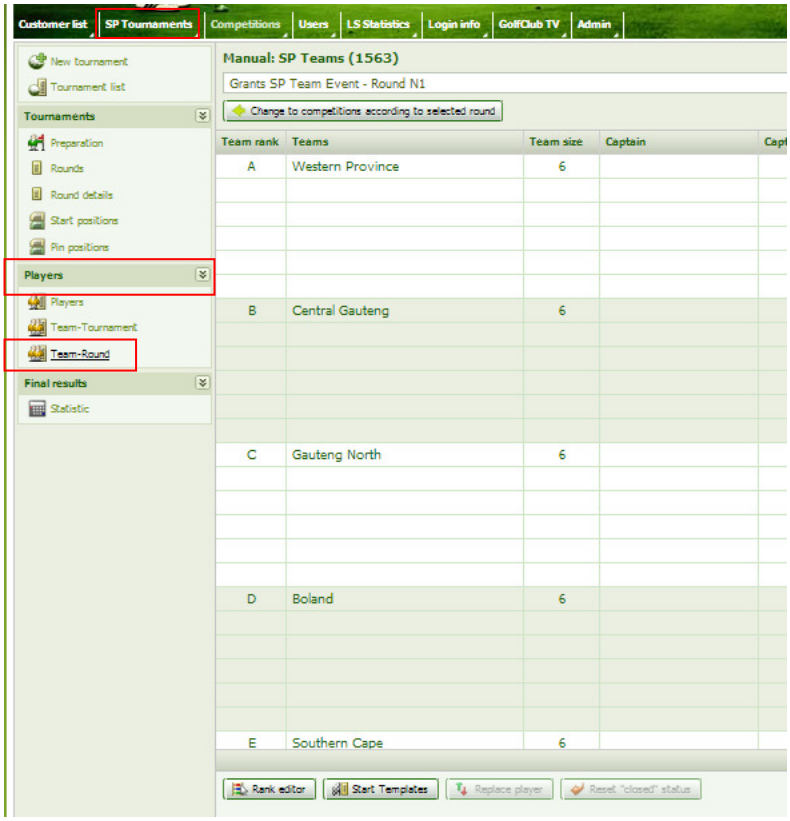
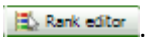



Figure 21

Then click on “Rank Editor” 

. The following window will open (Figure 22):

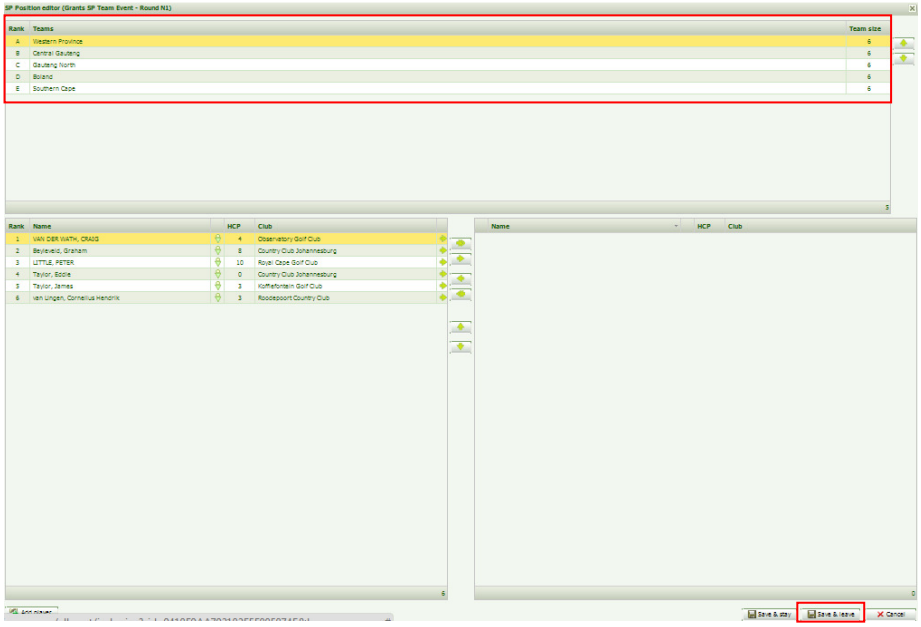


Figure 22

You can move the players up and down using the arrows . (Figure 23)

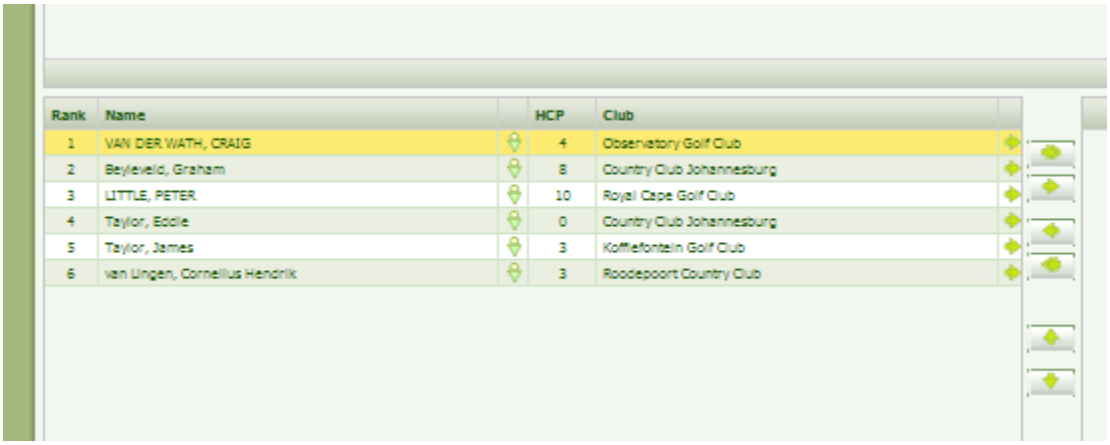



**Figure 23**

Change between the teams at the top of Figure 22. When complete click “Save & leave”. (Figure 22)

# 6 Entering Scores

For an SP Teams tournament all scores need to be entered in the “Competitions” side. Click on “Players<Draw” and then enter the scores. Please consult the ATMS User Manual for further instruction, if required.

| No | Tee time | Name | Team | Hcp | Tee | |
|---|---|---|---|---|---|---|
| 1 | 08:00 | Bell, Craig Alexander | Southern Cape | 1 | 1 | 0 |
| | | Beyleveld, Graham | Western Province | 8 | | 0 |
| | | Blake, Craig | Southern Cape | 0 | | 0 |
| 2 | 08:10 | Collins, Craig | Southern Cape | 0 | 1 | 0 |
| | | CRAIG, TREVOR | Southern Cape | 5 | | 0 |
| | | Cramp, Ryan | Southern Cape | 6 | | 0 |
| 3 | 08:20 | CRAUSE, QG | Southern Cape | +1 | 1 | 0 |
| | | Crause, Quintin | Boland | 36 | | 0 |
| | | CRAWFORD, ALEX | Boland | 12 | | 0 |
| 4 | 08:30 | CRAWSHAY-HALL, RICHARD | Boland | +2 | 1 | 0 |
| | | Finch, Craig | Boland | 14 | | 0 |
| | | Kourie, Craig | Boland | 8 | | 0 |
| 5 | 08:40 | Lindsay-Smith, Craig | Boland | 0 | 1 | 0 |
| | | Little, Craig | Gauteng North | n/a | | 0 |
| | | LITTLE, PETER | Western Province | 10 | | 0 |
| 6 | 08:50 | Low, Craig | Gauteng North | 5 | 1 | 0 |
| | | Mackenzie, Craig | Gauteng North | 19 | | 0 |
| | | McKellar, Craig | Gauteng North | 5 | | 0 |
| 7 | 09:00 | Poulton, Craig | Gauteng North | 2 | 1 | 0 |
| | | Quinton, Craig | Gauteng North | 3 | | 0 |
| | | Roberts, Craig | Central Gauteng | 4 | | 0 |
| 8 | 09:10 | Ross, Craig | Central Gauteng | 5 | 1 | 0 |
| | | Simmer, Craig | Central Gauteng | 8 | | 0 |
| | | Small, Craig Darryl | Central Gauteng | 4 | | 0 |
| 9 | 09:20 | Smith, Craig | Central Gauteng | 3 | 1 | 0 |

Figure 24

# 7 Calculating Results

Once all the results have been calculated, click on “Competition<Preparation<Publish”. (Figure 25)

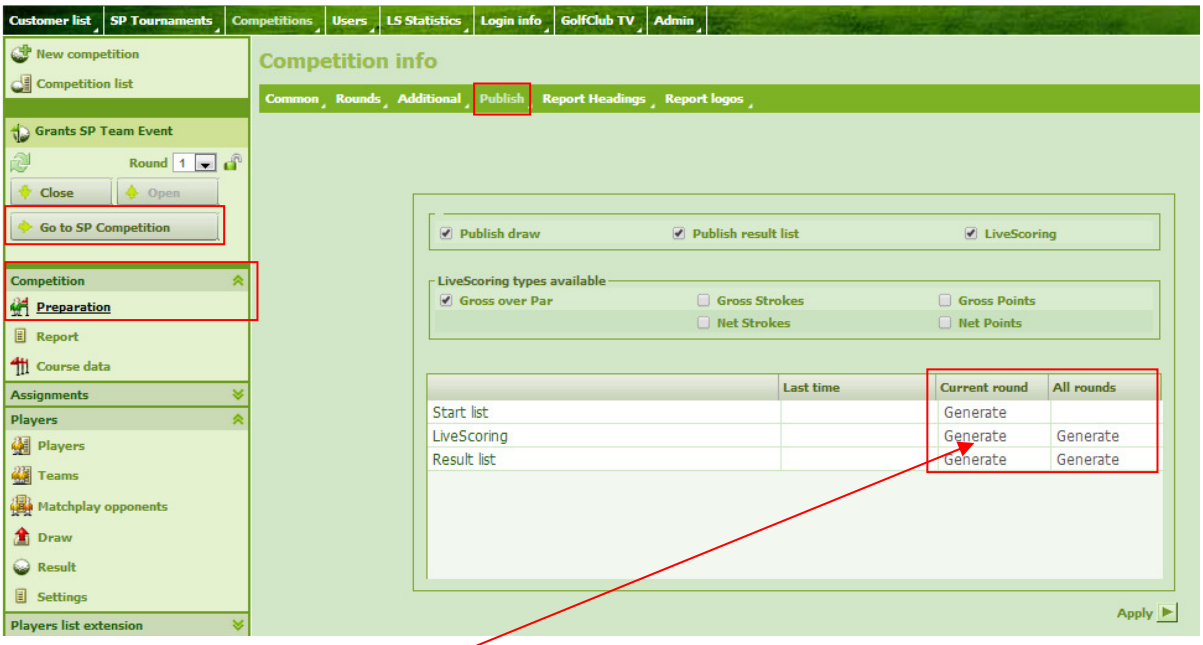



Figure 25

Then make sure to “Generate” everything. You can obtain the individual results by clicking on “Final Results<Result list”. Once complete change over to “SP Tournaments” Go to SP Competition.

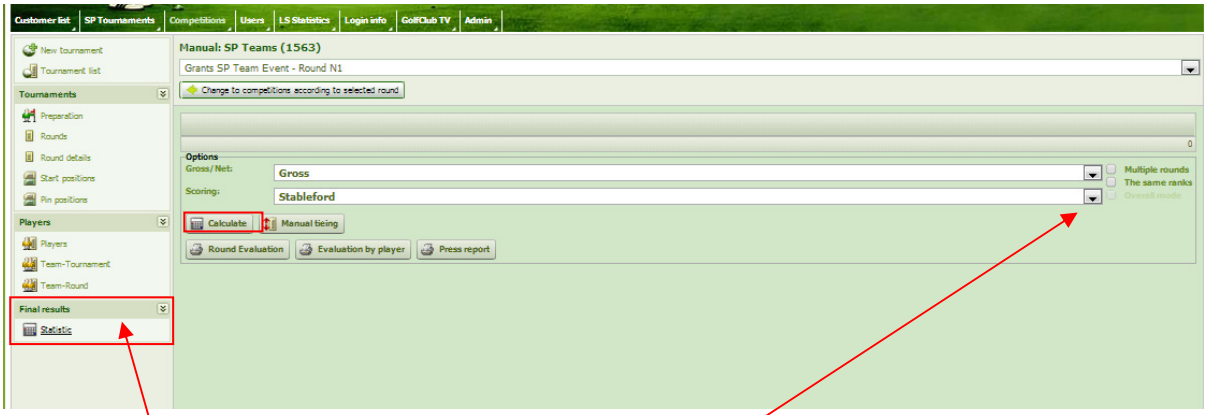



Figure 26

Click on “Final results<Statistic”. Click the dropdown tab next to scoring and select the type of scoring you want displayed. “Medal” is if you played a strokeplay event.

Figure 27

Once you have selected the type, click “Calculate (Figure 26).

The team scores will now be displayed. (Figure 28)

Change to competitions according to selected round
Rank
Name
Home course
PHCP
EHCP
Gross
Over CR
Over Par
Total Gross
T1 Southern Cape 472
Blake, Craig Serengeti Golf And Wildlife Estate 0 0 72 0 0
Bell, Craig Alexander Kempton Park Country Club 1 1 78 +6 +6
CRAIG, TREVOR Simons Town Country Club 5 5 80 +8 +8
CRAUSE, QG Tzaneen Golf Club +1 +1 80 +8 +8
Collins, Craig Irene Country Club 0 0 81 +9 +9
Cramp, Ryan Rondebosch Golf Club 6 6 81 +9 +9
T1 Central Gauteng 472
Simmer, Craig Country Club Johannesburg 8 8 77 +5 +5
Small, Craig Darryl Clovelly Country Club 4 4 77 +5 +5
Roberts, Craig Ebotse Golf & Country Estate 4 4 77 +5 +5
Spalding, Craig Country Club Johannesburg 10 10 78 +6 +6
Smith, Craig Metropolitan Golf Club 3 3 79 +7 +7
Ross, Craig Oubaai Golf Club 5 5 84 +12 +12
3 Western Province 481
Beyleveld, Graham Country Club Johannesburg 8 8 73 +1 +1
LITTLE, PETER Royal Cape Golf Club 10 10 76 +4 +4
van Lingen, Cornelius Hendrik Roodepoort Country Club 3 3 79 +7 +7
VAN DER WATH, CRAIG Observatory Golf Club 4 4 79 +7 +7
Taylor, Eddie Country Club Johannesburg 0 0 86 +14 +14
Taylor, James Koffiefontein Golf Club 3 3 88 +16 +16
4 Boland 516
CRAWSHAY-HALL, RICHARD Randpark Golf Club +2 +2 78 +6 +6
Crause, Quintin Pretoria Country Club 36 36 82 +10 +10
CRAWFORD, ALEX Witbank 12 12 83 +11 +11
Finch, Craig Country Club Johannesburg 14 14 86 +14 +14
Kourie, Craig Country Club Johannesburg 8 8 92 +20 +20
Beyleveld, Graham
Options
Gross/Net:
Gross
Scoring:
Qualifier
Multiple rounds
The same ranks
Calculate
Manual tieing

Figure 28

To display scores for multiple rounds select the box next to “Multiple rounds”.

# 8 Excluding Highest Scores

The ATMS can exclude the highest score/s in a team, for a round. This is used when you have a format such as “6 players in a team with only 5 scores to count”.

To implement this you need to change the “Relevant Results”

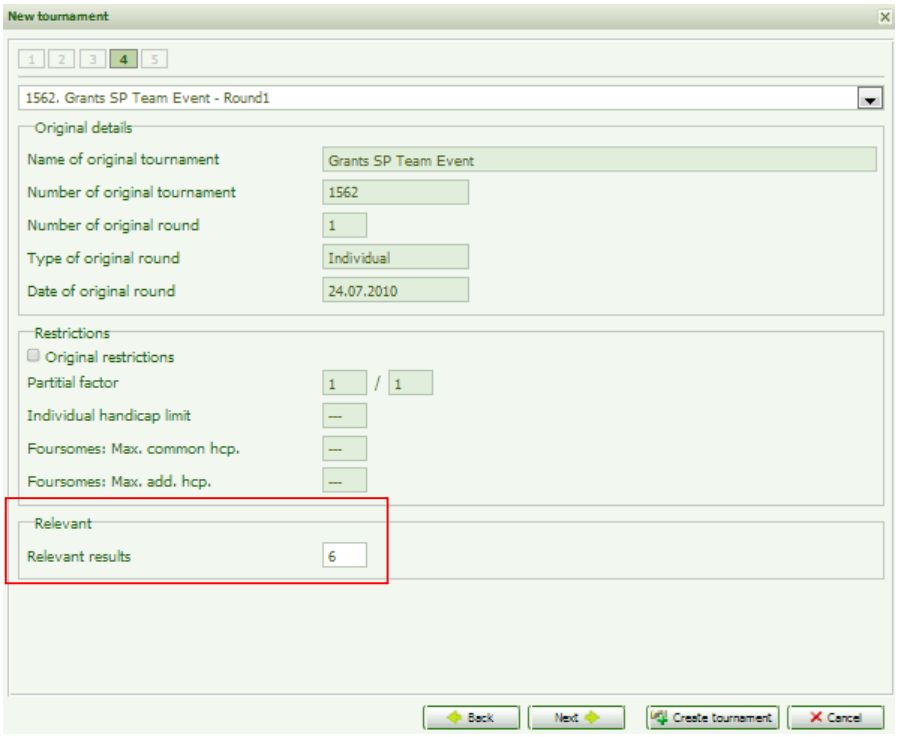



Figure 29

When setting up your tournament, in step 4, change the “Relevant results” to reflect the number of scores you want to count. For example: If the format is “6 players in a team, with 5 scores to count”, change the “Relevant results” to 5.

If you did not enter the relevant result at the start of the tournament you will need to change it for each round. To do this, make sure that you are in “SP Tournaments” and then click on “Tournaments<Round details”. (Figure 30)

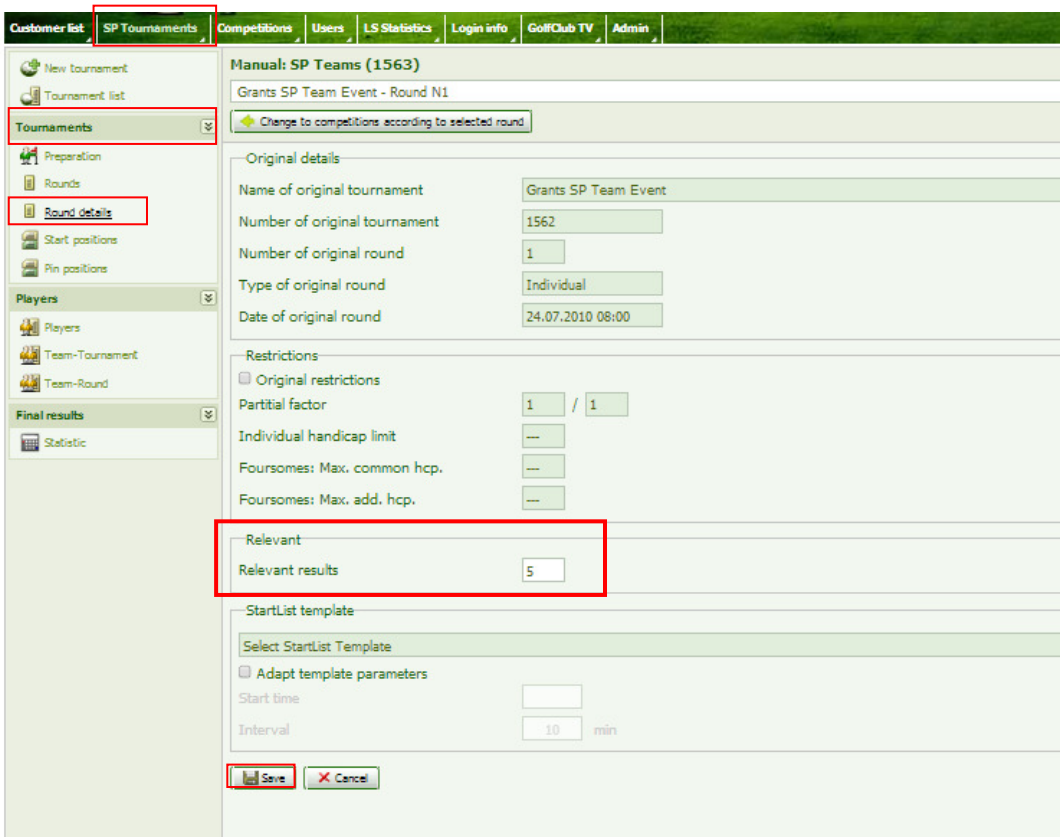



Figure 30

Make sure that you are in the correct round and then change the “Relevant results” to the correct number. Once complete click “Save”. Then change over to round 2 and restart the process.

Manual: SP Teams (1563)
Grants SP Team Event - Round N1
Change to competitions according to selected round
Rank
Name
Home course
PHCP
EHCP
Gross
Over CR
Over Par
Total Gross
1 Central Gauteng 388
Simmer, Craig Country Club Johannesburg 8 8 77 +5 +5
Small, Craig Darryl Clovelly Country Club 4 4 77 +5 +5
Roberts, Craig Ebotse Golf & Country Estate 4 4 77 +5 +5
Spalding, Craig Country Club Johannesburg 10 10 78 +6 +6
Smith, Craig Metropolitan Golf Club 3 3 79 +7 +7
Ross, Craig Oubaai Golf Club 5 5 (84) (+12) (+12)
2 Southern Cape 391
Blake, Craig Serengeti Golf And Wildlife Estate 0 0 72 0 0
Bell, Craig Alexander Park Country Club 1 1 78 +6 +6
CRAIG, TREVOR Own Country Club 5 5 80 +8 +8
CRAUSE, QG Tzaneen Golf Club +1 +1 80 +8 +8
Collins, Craig Irene Country Club 0 0 81 +9 +9
Cramp, Ryan Rondebosch Golf Club 6 6 (81) (+9) (+9)
3 Western Province 393
Beyleveld, Graham Country Club Johannesburg 8 8 73 +1 +1
LITTLE, PETER Royal Cape Golf Club 10 10 76 +4 +4
van Lingen, Cornelius Hendrik Roodepoort Country Club 3 3 79 +7 +7
VAN DER WATH, CRAIG Observatory Golf Club 4 4 79 +7 +7
Taylor, Eddie Country Club Johannesburg 0 0 86 +14 +14
Taylor, James Koffiefontein Golf Club 3 3 (88) (+16) (+16)
4 Gauteng North 417
Little, Craig Clovelly Country Club 36 n/a 69 -3 -3
Poulton, Craig Mowbray Golf Club 2 2 77 +5 +5
Quinton, Craig Atlantic Beach Golf Club 3 3 84 +12 +12
Mackenzie, Craig Somerset West Golf Club 19 19 89 +17 +17
Low, Craig Cotswold Downs Lc 5 5 98 +26 +26
Options

Figure 31

If you click on “Final results<Statistics” and review the results, you will see that the players, in each team, have been ranked from best to worst, with the worst score being excluded.

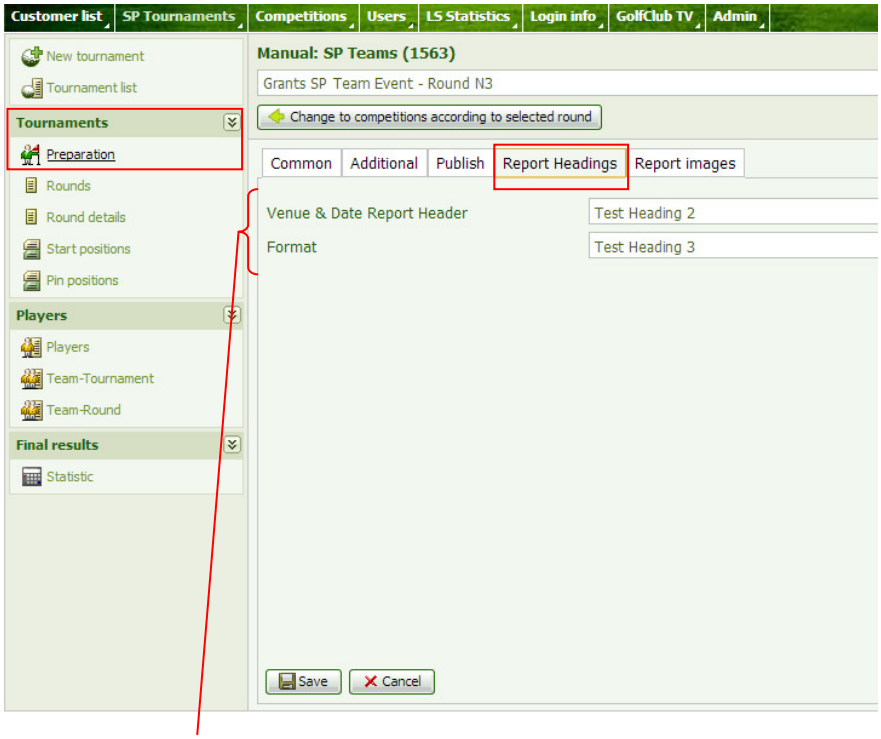
# 9 Generating Team Reports

## 9.1 Inserting Images & Headings for your Report in SP

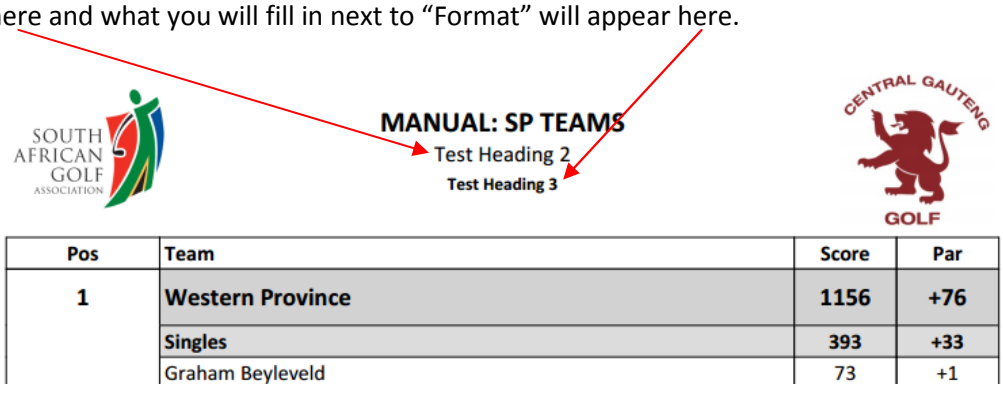
For your reports in “SP Tournaments” you will need to insert the headings and logos on the SP side, even if you have done it on the competitions side.

### 9.1.1 Inserting Headings

Click on “Tournaments<Preparation”, then click on the “Report Headings” tab.




“Venue & Date Report Header” and “Format” are merely guidelines on what to enter. You can enter whatever you like in the boxes. What you fill in next to “Venue & Date Report Header” will appear here and what you will fill in next to “Format” will appear here.




| Pos | Team | Score | Par |
|---|---|---|---|
| 1 | **Western Province** | **1156** | **+76** |
| | **Singles** | **393** | **+33** |
| | Graham Beyleveld | 73 | +1 |

Figure 32

### 9.1.2 Inserting Images

The “Report Images” tab is where you can add images to appear in your report. Click on “Tournaments<Preparation<Report Images” to access it.

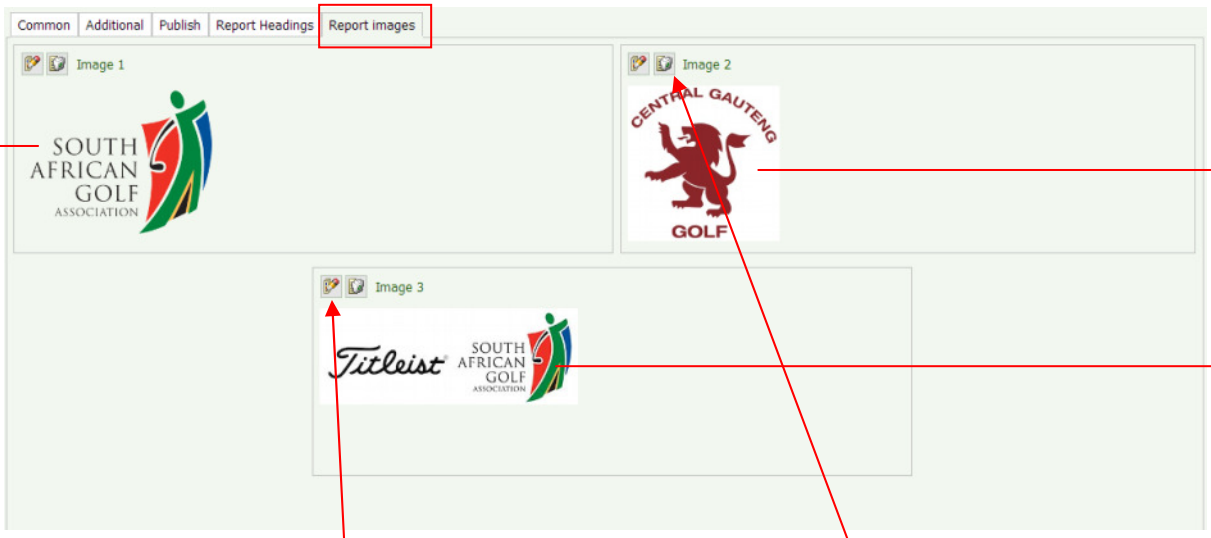



Figure 33

Image 1 will appear in the top left of the report, Image 2 will appear in the top right and Image 3 will appear in the bottom centre of the report. (See Figure 34)

To add an image, click on the edit button, next to the image number. To delete an image, click on the delete button.

If you require any further information on this please consult the ATMS User Manual.

Figure 34

## 9.2 Report for single round

To generate a report for a single round, make sure that you are in “SP Tournaments”, then click on “Final results<Statistic”.

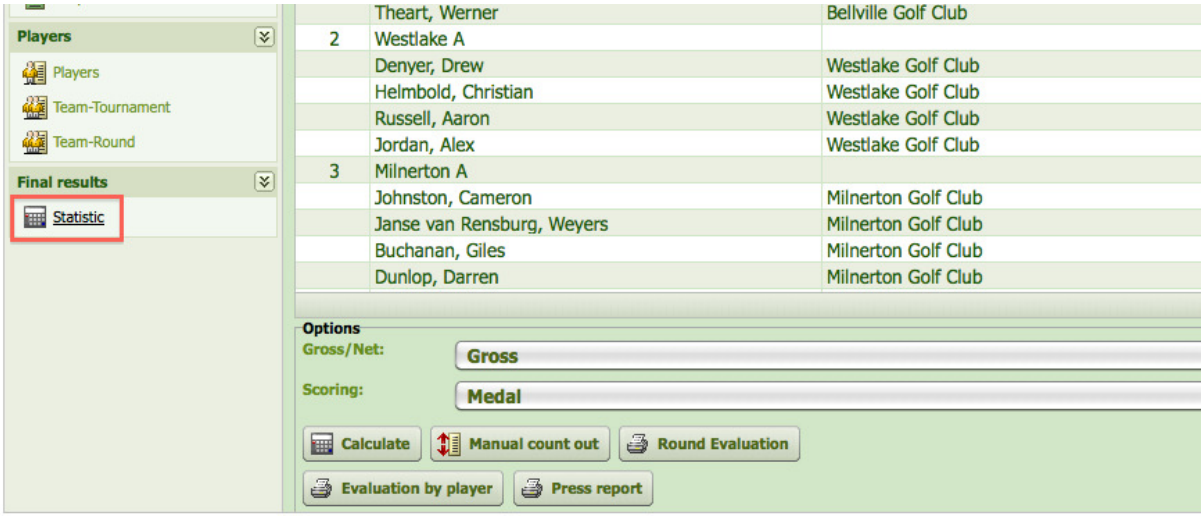



Figure 35

Click on “Round Evaluation” (Figure 35). The following window will open (Figure 36). Scroll to the bottom and select the report “ZA_SAGA_SP Team Results.lst and click “Print”

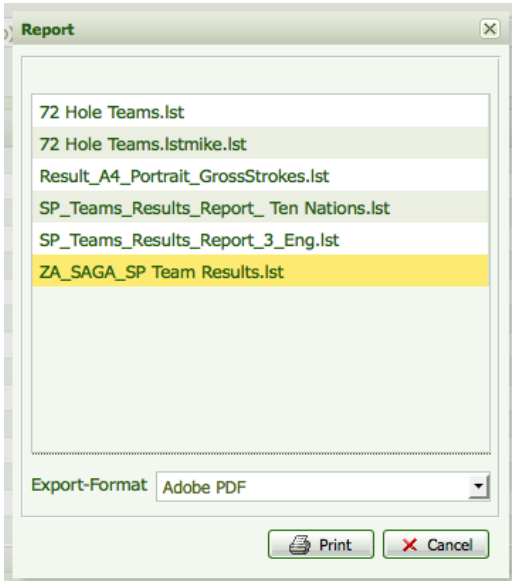



Figure 36

Click on the tab “Click here to download”. The report will now open (Figure 37):

**MANUAL: SP TEAMS**

Test Heading 2

**Test Heading 3**

| Pos | Team | Score | Par |
|---|---|---|---|
| 1 | **Western Province** | **381** | **+21** |
| | **Singles** | **381** | **+21** |
| | PETER LITTLE | 69 | -3 |
| | CRAIG VAN DER WATH | 76 | +4 |
| | James Taylor | 77 | +5 |
| | Graham Beyleveld | 79 | +7 |
| | Cornelius Hendrik van Lingen | 80 | +8 |
| | Eddie Taylor | (83) | (+11) |
| 2 | **Gauteng North** | **390** | **+30** |
| | **Singles** | **390** | **+30** |
| | Craig Little | 70 | -2 |
| | Craig McKellar | 78 | +6 |
| | Craig Quinton | 79 | +7 |
| | Craig Mackenzie | 81 | +9 |

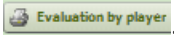
Figure 37

## 9.3 Report for multiple rounds

To generate the report for multiple rounds, make sure you are in the final round of the competiton, click on “Final results<Statistic” and make sure ‘multiple rounds’ is ticked.

Players
Players
Team-Tournament
Team-Round
Final results
Statistic
Pienaar, Marguerite George Golf Club 1 1 (86) (+13) (+14)
WGSA 72 Hole Teams Championship 2( Subtotal : 155
Zeelie, Anzelle Mossel Bay Golf Club 4 4 77 +4 +5
du Toit, Maggi Kingswood Golf Estate 3 3 78 +5 +6
Pienaar, Marguerite George Golf Club 1 1 (95) (+22) (+23)
WGSA 72 Hole Teams Championship 2( Subtotal : 158
George Golf Club
du Toit, Maggi Kingswood G 3 3 78 +5 +6
Zeelie, Anzelle Mossel Bay Golf Club 4 4 80 +7 +8
Pienaar, Marguerite George Golf Club 1 1 (84) (+11) (+12)
WGSA 72 Hole Teams Championship 2( Subtotal : 164
du Toit, Maggi Kingswood Golf Estate 3 3 78 +5 +6
204
Options
Gross/Net: Gross
Multiple rounds
The same ranks
Scoring: Medal
Overall mode
Calculate
Manual count out
Round Evaluation
Evaluation by player
Press report

Figure 38

Then click on “Evaluation by player” 

.

The following window will open (Figure 39)

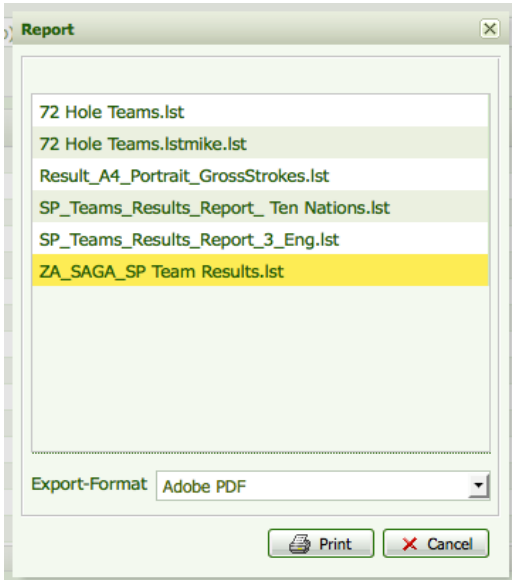



Figure 39

Select the report “ZA_SAGA_SP Team Results” and click “Print”.

Click on the tab “Click here to download”. The report will now open (Figure 40):

**MANUAL: SP TEAMS**
Test Heading 2
**Test Heading 3**

**Round 3 - 07 June 2192**

| Pos | Par | Team | Rd1 | Par | Rd2 | Par | Rd3 | Par |
|---|---|---|---|---|---|---|---|---|
| 1 | +76 | **Western Province** | **Total:** | | **1156** | | | |
| | | **Players** **Rd Tot** | **393** | **+33** | **382** | **+22** | **381** | **+21** |
| | | Graham Beyleveld | 73 | +1 | (83) | (+11) | 79 | +7 |
| | | PETER LITTLE | 76 | +4 | 70 | -2 | 69 | -3 |
| | | Cornelius Hendrik van Lingen | 79 | +7 | 76 | +4 | 80 | +8 |
| | | CRAIG VAN DER WATH | 79 | +7 | 81 | +9 | 76 | +4 |
| | | Eddie Taylor | 86 | +14 | 81 | +9 | (83) | (+11) |
| | | James Taylor | (88) | (+16) | 74 | +2 | 77 | +5 |
| T2 | +106 | **Gauteng North** | **Total:** | | **1186** | | | |
| | | **Players** **Rd Tot** | **417** | **+57** | **379** | **+19** | **390** | **+30** |
| | | Craig Little | 69 | -3 | 69 | -3 | 70 | -2 |
| | | Craig Poulton | 77 | +5 | 82 | +10 | (83) | (+11) |
| | | Craig Quinton | 84 | +12 | 77 | +5 | 79 | +7 |
| | | Craig Mackenzie | 89 | +17 | (87) | (+15) | 81 | +9 |
| | | Craig Low | 98 | +26 | 76 | +4 | 82 | +10 |
| | | Craig McKellar | (107) | (+35) | 75 | +3 | 78 | +6 |

Figure 40

## 9.4 Press Report

To generate the "Press Report", make sure that you are in "SP Tournaments" and then click on "Final Results<Statistics".

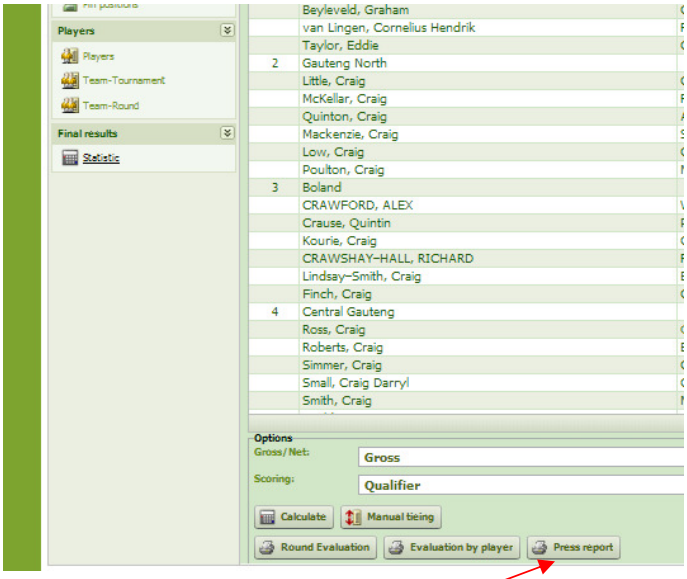



Figure 41

Click on the button "Press report" Press report. The following window will open (Figure 42):

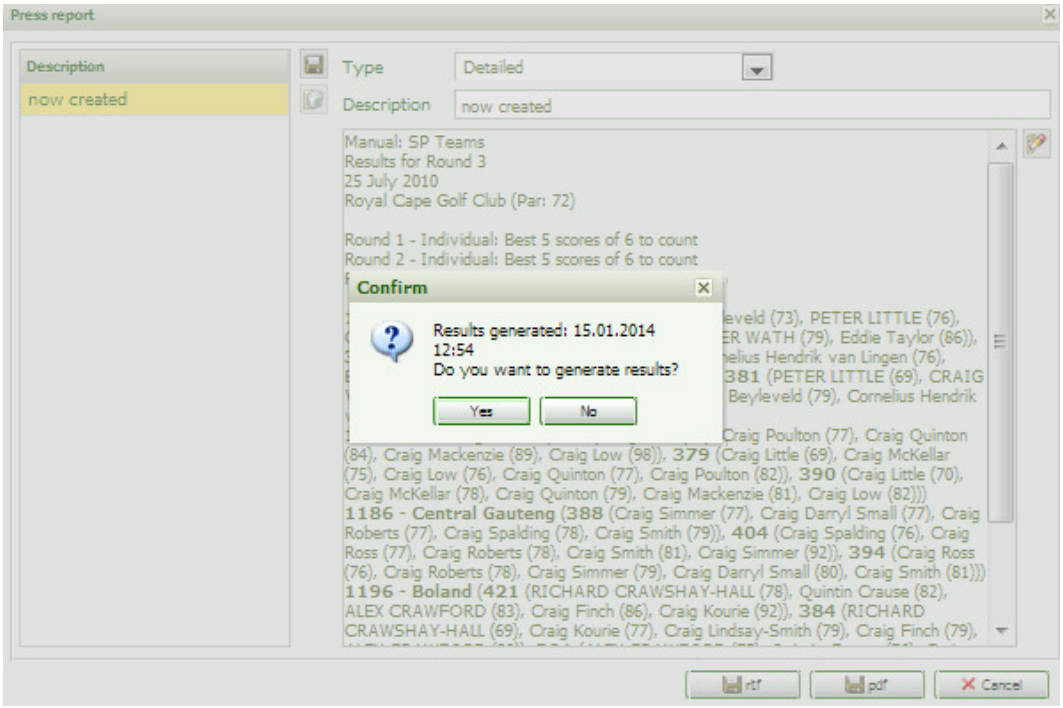



Figure 42

You will be asked if you wish to generate results, if you see no results in the background then click "Yes". However, if there are results there, as in Figure 42, then click "No".

You will now be able to generate the report to an rtf (word document) or pdf file (Figure 43)

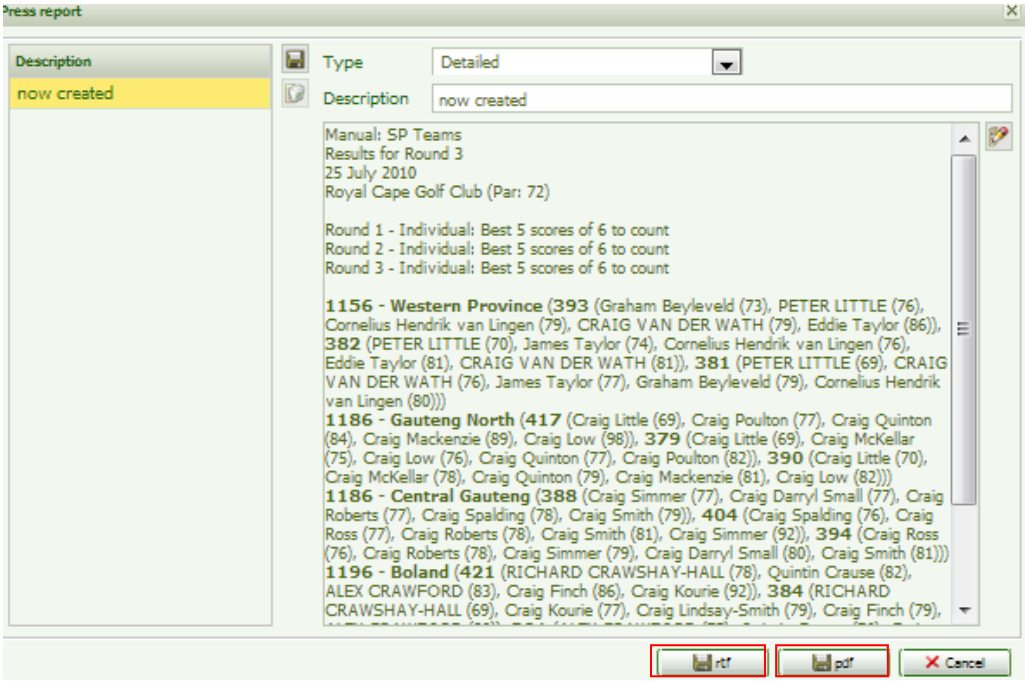

Press report
Description
now created
Type
Detailed
Description
now created
Manual: SP Teams
Results for Round 3
25 July 2010
Royal Cape Golf Club (Par: 72)
Round 1 - Individual: Best 5 scores of 6 to count
Round 2 - Individual: Best 5 scores of 6 to count
Round 3 - Individual: Best 5 scores of 6 to count
1156 - Western Province (393 (Graham Beyleveld (73), PETER LITTLE (76), Cornelius Hendrik van Lingen (79), CRAIG VAN DER WATH (79), Eddie Taylor (86)), 382 (PETER LITTLE (70), James Taylor (74), Cornelius Hendrik van Lingen (76), Eddie Taylor (81), CRAIG VAN DER WATH (81)), 381 (PETER LITTLE (69), CRAIG VAN DER WATH (76), James Taylor (77), Graham Beyleveld (79), Cornelius Hendrik van Lingen (80)))
1186 - Gauteng North (417 (Craig Little (69), Craig Poulton (77), Craig Quinton (84), Craig Mackenzie (89), Craig Low (98)), 379 (Craig Little (69), Craig McKellar (75), Craig Low (76), Craig Quinton (77), Craig Poulton (82)), 390 (Craig Little (70), Craig McKellar (78), Craig Quinton (79), Craig Mackenzie (81), Craig Low (82)))
1186 - Central Gauteng (388 (Craig Simmer (77), Craig Darryl Small (77), Craig Roberts (77), Craig Spalding (78), Craig Smith (79)), 404 (Craig Spalding (76), Craig Ross (77), Craig Roberts (78), Craig Smith (81), Craig Simmer (92)), 394 (Craig Ross (76), Craig Roberts (78), Craig Simmer (79), Craig Darryl Small (80), Craig Smith (81)))
1196 - Boland (421 (RICHARD CRAWSHAY-HALL (78), Quintin Crause (82), ALEX CRAWFORD (83), Craig Finch (86), Craig Kourie (92)), 384 (RICHARD CRAWSHAY-HALL (69), Craig Kourie (77), Craig Lindsay-Smith (79), Craig Finch (79),
rtf
pdf
Cancel

Figure 43

Once you have your press report, click "Cancel" to return.

## 10 Frequently Asked Questions

| Questions | Answers |
|---|---|
| Q1. What happens if a player withdraws from a team and is replaced by another player? | A1. Remove the player from the Team. Go to 'competitions' and remove the player from the Draw and the Players List. Add the new player. Generate the Start list and Livescoring again. Go to SP Tournaments. Go to 'Players' and click on the 'Edit' button. Move the player into the Players list. Go to the 'Team Editor' and add the player to the correct team. Go to 'Preparation' and 'Publish' and 'Reload GCTV Info' |
| Q2. What do I do if I have entered a player into the incorrect team and play has already started. | A2. Contact the Administrator who will have to make the correction. |
| Q3. | A3. |
| Q4. | A4. |